THE BURDWAN CENTRAL CO-OPERATIVE BANK LTD.

REGD. H.O.: 64, G.T. ROAD, P.O.- BURDWAN, DIST.- PURBA BARDHAMAN, PIN. - 713 101 (WEST BENGAL)

Ref. No.: E & B / 306/ 2023-2024　　　　　　　　　**Date: February 1, 2024.**

E-Tender Quotations are invited for purchase of Godrej make Chairs for different locations of this Bank: -

Sl. No.	Description of Item	Tentative No.
1)	Godrej High Back Revolving Chair [Model: Beat (PCH-BT01A)]	05
2)	Godrej Mid Back Revolving Chair [Model: Bravo (PCH-9U02R)]	50
3)	Godrej Visitors' Chairs without Arm [Model: PCH-7112]	38
4)	Godrej 3-seater Metal Perforated Chair [Model: - Traverse]	09
	Total (Ninety-two)	**102**

Branch-wise distribution: -

Sl. No.	Name of the Branch / Location	Godrej High Back Revolving Chair [Model: Beat (PCH-BT01A)]	Godrej Mid Back Revolving Chair [Model: Bravo (PCH-9U02R)]	Godrej Visitors' Chairs without Arm [Model: PCH-7112]	Godrej 3-seater Metal Perforated Chair [Model: - Traverse]	Total
1)	Memari (Day) Branch:	01	08	18	03	30
2)	Memari (Evening) Br.:	01	03	04	02	10
3)	Bowaichandi Branch:	01	03	02	Nil	06
4)	Kalna Branch:	01	09 + 10 (Meeting Hall) = 19	04	02	26
5)	Katwa Branch:	01	8 + 9 (Meeting Hall) = 17	10	02	30
				Total (One hundred and two)		102

Bidder's eligibility criteria: -

Bidders must meet the following eligibility criteria. Bids of non-compliant bidders will not be technically or commercially evaluated.

1) The bidder should be the authorized representative / dealer / distributor of the OEM. The proof in support of the same must be submitted along with the Technical Bid.

2) The bidder should have order value of more than ₹1,00,000 in single order or ₹2,00,000 in three orders within the last 3 (three) years preferably in similar nature. The proof in support of the same must be submitted along with the Technical Bid.

Terms & conditions: -

1) The warranty of the Godrej make Chairs should be 3 (three) years on-site and comprehensive.

2) The rate should be quoted inclusive of all taxes.

3) The lowest rate would not be the sole criteria for selection.

4) The rate should be valid for at least 6 (Six)) months from the date of issue of this Tender.

5) The Bank will not take into consideration, any variation in the Dollar ($) price.

6) <u>Payment terms</u>: - Payment of 100% of the price would be payable on successful delivery of each item at locations as mentioned in the Table and on submission of Invoice, delivery challan and Installation Report duly signed by the Bank's authorized person.

7) **Acceptance or rejection of the bid**: -

The Bank reserves the right not to accept any bid or to accept or reject a particular bid at its sole discretion without assigning any reason whatsoever.

8) **Schedule of Tender**: -

    (a)   Last date of submission of Tender   : 12.02.2024 up to 2-00 p.m.
    (b)   Date of opening of the Tender   : 12.02.2024 at 2-30 p.m.

9) The date may be changed which would be communicated in the Notice Board of the Head Office and the WEBSITE of the Bank in due time.

10) The vendors should submit a declaration that vendors submitted the tender fully knowing the terms & conditions of the Tenders.

11) Payment shall be made after successful delivery and installation of the Godrej make Chairs and on submission of bill along with installation certificate concerned officer of the Head Office.

12) The Bank reserves the right to cancel any or all of the vendors at any time without assigning any reason thereof.

13) The vendors are requested to submit their e-Tenders through Bank's approved portal-**www.tenderwizard.com/eproc** electronically and physically in sealed envelope, one for technical bid super-scribing "Tender for Technical Bid" and the other for commercial bid super-scribing "Tender for Commercial Bid" separately. Both the envelopes be covered in a single envelope super-scribing "Tender for Purchase of Godrej make Chairs and to be submitted at the Record Section of the Head Office of this Bank.

(Partha Sarathi Sarkat)
Deputy General Manager